School Emergency Drills
Documentation Form

Type of Drill

X Fire Drill (6 required)
___ Tornado Drill (2 required)
___ Lock Down / Shelter in Place Drill
      (2 required)

Time of Drill

X Standard
___ Class Change
___ Recess
___ Other Events

Name of Reporting School: HANJSTIGUE HIGH SCHOOL

Date of Drill: 11-9-2016  Time drill was held: 10:30  (pm/am)

Exact time required to evacuate/shelter/secure: Approx 1 minute

Total Participants: 460

Remarks:

This report is for emergency drill #____ for school year 2016-17

Name of person conducting drill: Rob Ryan

Title of person conducting drill: Dean of Students

Signature of person conducting drill: ____________________________

Drill Was Coordinated With:

☐ Emergency Management Coordinator
Name & Title ________________________________

AND

X Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Officer Kevin D. Smith  Hstq Public Safety

OR

X Fire (fire chief or designee)
Name & Title Officer Kevin D. Smith  Hstq Public Safety