School Emergency Drills
Documentation Form

Type of Drill
- [ ] Fire Drill (6 required)
- [ ] Tornado Drill (2 required)
- [ ] Lock Down / Shelter in Place Drill (2 required)

Time of Drill
- [ ] Standard
- [ ] Class Change
- [ ] Recess
- [ ] Other Events

Name of Reporting School: Menchionsville Middle or HS
Date of Drill: 3/9/15 Time drill was held: 10:00 (pm/am)
Exact time required to evacuate/shelter/secure: 2/3 minutes
Total Participants: ≈ 490
Remarks: No Issues

This report is for emergency drill # 5 for school year 2015.
Name of person conducting drill: John Shiner
Title of person conducting drill: Principal
Signature of person conducting drill: [Signature]

Drill Was Coordinated With:
- [ ] Emergency Management Coordinator
  Name & Title: Bob Bischoff was notified

AND
- [ ] Law Enforcement (county sheriff or chief of police or designee or MSP)
  Name & Title: [Signature], Public Safety

OR
- [ ] Fire (fire chief or designee)
  Name & Title: [Signature], Public Safety