# School Emergency Drills

## Documentation Form

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Time of Drill</th>
</tr>
</thead>
<tbody>
<tr>
<td>X Fire Drill (5 required)</td>
<td>Standard</td>
</tr>
<tr>
<td>_ Tornado Drill (2 required, one in March)</td>
<td>Class Change</td>
</tr>
<tr>
<td>_ Lock Down (3 required)</td>
<td>Recess</td>
</tr>
<tr>
<td>____Lockdown (recess or cafeteria)</td>
<td>Other Events</td>
</tr>
<tr>
<td>____Lockdown (Air handlers off, reacting to hazardous material)</td>
<td></td>
</tr>
</tbody>
</table>

**Name of Reporting School:** Manistique Middle High School

**Date of Drill:** 4/19/17  
**Time drill was held:** 11:00 (pm/am)

**Exact time required to evacuate/shelter/secure:** class

**Total Participants:** 480

**Remarks:** no incidents

This report is for emergency drill #5 for school year 2017.

**Name of person conducting drill:** John Shirer

**Title of person conducting drill:** Principal

**Signature of person conducting drill:** [Signature]

**Drill Was Coordinated With:**

- [ ] Emergency Management Coordinator  
  **Name & Title:** [Insert information]

- [ ] Law Enforcement (county sheriff or chief of police or designee or MSP)  
  **Name & Title:** [Insert information]

- [ ] Fire (fire chief or designee)  
  **Name & Title:** [Insert information]