School Emergency Drills
Documentation Form

Type of Drill

☐ Fire Drill (5 required)
☐ Tornado Drill (2 required, one in March
☐ Lock Down (3 required)
☐ Lockdown (recess or cafeteria)
☐ Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Mountrage Midd & HS

Date of Drill: 6/1/2015 Time drill was held: 10:15 (pm/am)

Exact time required to evacuate/shelter/secure: _______________________

Total Participants: 480

Remarks: _______________________

This report is for emergency drill # 5 for school year 2015

Name of person conducting drill: John Shiner

Title of person conducting drill: Principal

Signature of person conducting drill: _______________________

Drill Was Coordinated With:

☐ Emergency Management Coordinator
Name & Title _______________________

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _______________________

OR

☐ Fire (fire chief or designee)
Name & Title _______________________