School Emergency Drills
Documentation Form

Type of Drill

☐ Fire Drill (5 required) 4th of 5
☐ Tornado Drill (2 required, one in March
☐ Lock Down (3 required)
☐ Lockdown (recess or cafeteria)
☐ Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

☐ Standard
☐ Class Change
☐ Recess
☐ Other Events

Name of Reporting School: Manistique

Date of Drill: 11/27/17 Time drill was held: 10:30 (pm/am)

Exact time required to evacuate/shelter/secure:

Total Participants: 480

Remarks: Refer to protocol for subs.

This report is for emergency drill # 4 for school year 2017.

Name of person conducting drill: John Shiver

Title of person conducting drill: Principal

Signature of person conducting drill:

Drill Was Coordinated With:

☐ Emergency Management Coordinator
Name & Title

AND

☑ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title: Ken (Chief, Director, MPS)

OR

☐ Fire (fire chief or designee)
Name & Title: Ken (Chief, Director, MPS)