School Emergency Drills
Documentation Form

Type of Drill

☐ Fire Drill (5 required)
☐ Tornado Drill (2 required, one in March
☐ Lock Down (3 required)
☐ Lockdown (recess or cafeteria)
☐ Lockdown (Air handlers off, reacting to hazardous material)

Time of Drill

☒ Standard
☐ Class Charge
☐ Recess
☐ Other Events

Name of Reporting School: Manistique Middle & HS

Date of Drill: 04/17/17 Time drill was held: 9:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1 min

Total Participants: 480

Remarks: Without incident

This report is for emergency drill #1 for school year 2017/18

Name of person conducting drill: John Shin

Title of person conducting drill: Principal

Signature of person conducting drill:

Drill Was Coordinated With:

☒ Emergency Management Coordinator
Name & Title Bob Wexler

AND

☒ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Ofc. Kevin D. Smith Manistique Public Safety Officer

OR

☐ Fire (fire chief or designee)
Name & Title