# School Emergency Drills Documentation Form

<table>
<thead>
<tr>
<th>Type of Drill</th>
<th>Time of Drill</th>
</tr>
</thead>
<tbody>
<tr>
<td>____ Fire Drill (6 required)</td>
<td>x Standard</td>
</tr>
<tr>
<td>____ Tornado Drill (2 required)</td>
<td>Class Change</td>
</tr>
<tr>
<td>x Lock Down/Shelter in Place Drill (2 required)</td>
<td>Recess</td>
</tr>
<tr>
<td></td>
<td>Other Events</td>
</tr>
</tbody>
</table>

Name of Reporting School: Manistique Area Schools / M&HS

Date of Drill: 10/24/14 Time drill was held: 9:30 a.m.

Exact time required to evacuate/shelter/secure: less than 1 min

Total Participants: 490

Remarks: Operation was well executed. Areas of improvement were noted.

This report is for emergency drill # 1 for school year 2014.

Name of person conducting drill: John Shiner

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- Emergency Management Coordinator
  - Name & Title ___________________________

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
  - Name & Title [Signature]

OR

- Fire (fire chief or designee)
  - Name & Title ___________________________