School Emergency Drills
Documentation Form

**Type of Drill**
- [x] Tornado Drill (2 required)
- [ ] Fire Drill (6 required)
- [ ] Lock Down / Shelter in Place Drill

(2 required)

**Time of Drill**
- [ ] Standard
- [ ] Class Change
- [ ] Recess
- [ ] Other Events

Name of Reporting School: Mars Inc Middle HS

Date of Drill: April 11

Time drill was held: 1:00 (pm/am)

Exact time required to evacuate/shelter/secure: <1.0 min

Total Participants: 470

Remarks: NO problems

This report is for emergency drill # 1 for school year 2017/18

Name of person conducting drill: John Shiner

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

☐ Emergency Management Coordinator
Name & Title As directed by MOE

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Bob Bie-bohm

OR

☐ Fire (fire chief or designee)
Name & Title [Signature]